**CURRICULUM COMMITTEE [DRAFT]**

Minutes

May 20, 2016

Present:

Not Present:

Guests:

1. **Welcome & Introductions**—Polly Schulz
2. **Minutes**

The April 15th meeting minutes were approved.

1. **Consent Agenda**

Item #1: Course Number Changes

Item #2: Course Credit/Hours Change

Item #3: Course Title Change

Item #4: Outlines Reviewed for Approval

**Action: Committee voted to approve consent agenda, except for ASE-059, ASE-062, ASE-063, ASE-071A, GED-015, HD-180.**

*ASE-059 Health 2*

* *SLOs 1 and 6 seem to be the same except for the addition of “health”* 
  + *Add safety to first SLO*
* *Motion to approve with changes, approved*

*ASE-062 Science/Desert Ecology*

* *SLO 1 seems like “has or have” should be* 
  + *Add “have”*
* *SLO5 should be energy*
* *SLO6 should be “on” instead of “of”*
* *Motion to approve with changes, approved*

*ASE-063*

* *SLO 7 doesn’t match the major topic outline*
  + *Disappearance of wetlands not mentions in major topic*
  + *Add a major topic outline, disappearance and impact of the wetlands*
    - *Human impact on wetlands*
  + *Is the course teaching the students how to research the information or the students will have the knowledge as an outcome*
    - *“Explain human impact on the wetlands and its importance in the ecosystem”*
* *Motion to approve with changes, approved*

*ASE-071A, B, 072A, B*

* *Course Description*
  + *.5 High School Credit*
  + *None of the other ASE courses have this in the course description*
  + *Doesn’t have to be in there*
  + *Okay to remove the .5 High School Credit*
* *Motion to approve with changes, approved*

*GED-015*

* *SLO 2 takes care of everything*
  + *Are the other SLOs there for detail?*
  + *Title II requirements, outlines reviewed by State*
  + *This SLO speaks to the “teach to the test”*
  + *The other SLOs speaks to the level assessment that we need for the Title II Grant*
  + *2 speaks to the Oregon Standards that we are held to*
* *Motion to approve as is, approved*

*HD-180*

* *SLO 6 is a shorter version of SLO 1*
  + *All of the points in number 6 seem like they are also in number 1*
  + *Seems redundant*
* *Motion to send back to submitter*

1. **Informational items**

**None**

1. **Old Business**

***2016-17 Curriculum Committee Chair & Alternate Chair***

*Polly Schulz*

* *2-year commitment*
* *Nominations*
  + *Terry Mackey* 
    - *Nominated by self*
    - *Second by Polly*
    - *Approved*
* *Alternate*
  + *Brenda Marks volunteered*
    - *Motion to approve*
    - *Approved*

1. **New Business**

***New Courses***

*ASE-071B Algebra 1B*

*Lisa Nielson*

* *Remove .5 high school credit from course description*
* *You don’t solve a log function*
  + *SLO 5*
    - *Change “them” to log equations*
* *Type of course should be “developmental education” instead of “ lower level collegiate”*
* *Taught by an high school instructor that manages the online curriculum*
* *These classes reflect how the high school teach the algebra sequence*
* *Reflects common core*
* *The Algebra 1A and 1B align to the high school Algebra curriculum*
* *Remove skills alignment on the back of the outline*
* *Motion to approve with changes, approved*

*ASE-072B Algebra 2B*

*Lisa Nielson*

* Remove .5 high school credit from course description
* SLO 4
  + “Predictions” instead of predications
  + In major topic outline as well
* Major topic outline
  + 1-5 instead of 1-7 with 5 missing
* Motion to approve with changes, approved

*HOR-261 Tree Diagnostics*

*Renee Harbor*

* Lecture/Lab courses utilizing previous courses that students have taken
* Practicing their skills
* Higher level course utilizing skills previously learned
* This course is an important part of the plant health care area of the arboriculture program
* Course Description
  + Are the students actually taking the test
  + The students do take the test during the courses
  + Update to “prepare and take the Oregon Department of Agricultural…”
  + Not for a certification
  + Students take the test and then they can apply for the license
* SLO 7
  + Should be able to pass the test
  + Do we have control over this?
  + We can measure this
* Motion to approve with course description changes, approved

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*HOR-264 Aerial Treework Practicum II*

*Renee Harbor*

* For those students want to focus on treework instead of plant health care
* Gives students the opportunity to build on their treework skills
* This course offers additional treework experience
* Not a refresher course
* We do not have an aerial lift
  + Will borrow from industry
  + Students learn to scale trees from the ground up
* Motion to approve, approved

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*HOR-260 Arboriculture II*

*Renee Harbor*

* New course for the Arboriculture program that will be offered next year
* Arboriculture I lays the foundation, Arboriculture II goes in to more detail and builds on the first course
* Motion to approve, approved

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*HOR-263 Plant Health Care Practicum*

*Renee Harbor*

* Lab course
* This is the practicum for the health care piece for Arborists
* Communication with customers
* Practicing real world experiences
* Some work will be done on campus, some will be done offsite
* What is a water audit
  + Looking at how much water is going onto the trees, not enough or too much?
* Motion to approve, approved

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1. **Next Meeting**
   1. **One more meeting before the end of the term**
      * **Look at as many outlines as possible**

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| **Next Meeting for 2015-16: June 3, 2016 CC127 8-9:30am** |